



FACSIMILE TRANSMITTAL SHEET

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| TO: | FROM: Ivertex Enrollment Team |
| COMPANY: | E-MAIL ADDRESS: ENROLLMENT@SOLACE-EMC.COM |
| FAX NUMBER: | TOTAL NO. OF PAGES INCLUDING COVER: 1 |
| DATE: 1/29/2008 | SENDER'S PHONE NUMBER: 602-439-2525 |
| RE: NY BCBS: Excellus | SENDER'S FAX NUMBER: 602-439-0808 |

URGENT FOR REVIEW PLEASE COMMENT PLEASE REPLY PLEASE RECYCLE

NOTES/COMMENTS:

The following pages contain important information in regards to your EDI Enrollment for:

NY BCBS: Excellus

Included in this fax are the forms you need to complete in order to enroll in EDI. To obtain additional copies of the forms, please refer to the download link(s) provided in the Enrollment Instructions page.

Comments:



NY BCBS: Excellus

Enrollment Instructions

Thank you for your interest in Electronic Data Interchange (EDI).

Trading Partner Registration

To register as a testing provider or billing service with Excellus BCBS, please contact their Trading Partner Support line at one of the following locations:

- Rochester 1-585-238-4618 OR 1-877-843-8520
- Syracuse 1-800-548-6017
- Utica 1-315-798-4236 OR 1-800-872-4570

Let the representative you speak to know that you are interested in submitting your claims electronically and that you would like to obtain a Test ID, Submitter ID, and a password for their system. If you are asked about the software you are using to create your 837 ANSI claims, let them know you are using the SolAce EMC software by Ivertex.

Once you receive your test id and password please call the Ivertex support line at 602-439-2525 to ask for assistance in setting up your BCBS Excellus mailbox.

You will be required to send 20 test claims in order to be approved for electronic billing. Test files should consist of a variety of claims that represent the type of claims you will be submitting once production status is achieved. Test claims will not be processed for payment but will be validated against production files; therefore, they must contain valid patient procedure, diagnosis, and provider information.

Once your test batch receives a positive 997-acknowledgement report you will need to contact the Excellus Trading Partner Support line for final approval. Once final approval is received, a Production ID will be assigned to you and you will be a certified submitter.

Required Information

We recommend that you have the following information ready before calling BCBS:

| Your Submitter Information | Software Vendor Information |
|---|---|
| • Name | • Vendor Name – Ivertex |
| • Address | • Contact – EDI Team |
| • Phone and Fax Numbers | • Vendor Code – VR1158 |
| • E-mail Address (if any) | • Phone – 602-439-2525 |
| • Contact Name (if other than name above) | • Fax – 602-439-0808 |
| • Provider PIN numbers for this payer | • Address – PO Box 86609 Phoenix, AZ 85080 |
| • Organization or Group PINs for this payer | • Software Name– SolAce EMC |
| | • E-mail – Support@Ivertex.com |